# Supermarket Equipment Maintenance Checklist

Maintenance

| DATE | STORE | CHECKED BY |
|---|---|---|
| ____ / ____ / _____ | | |

## REFRIGERATION CASES

| | OK | NOT OK |
|---|---|---|
| Display case temps within range | ○ | ○ |
| No ice build-up or frost | ○ | ○ |
| Door gaskets sealing correctly | ○ | ○ |
| Fans running, no unusual noise | ○ | ○ |
| Drain pans clean | ○ | ○ |

Night curtains / covers working ☐ OK ☐ Not OK ☐ N/A

## WALK-IN COOLERS & FREEZERS

| | OK | NOT OK |
|---|---|---|
| Temps within range | ○ | ○ |
| Condenser coils clean | ○ | ○ |
| Door seals and strips intact | ○ | ○ |
| Interior light working | ○ | ○ |
| Safety release handle working | ○ | ○ |
| Floor drain clear | ○ | ○ |

## BAKERY & DELI EQUIPMENT

| | OK | NOT OK | N/A |
|---|---|---|---|
| Ovens heating to correct temp | ○ | ○ | ○ |
| Proofer functioning | ○ | ○ | ○ |
| Deli slicers operating smoothly | ○ | ○ | ○ |
| Rotisserie / hot case working | ○ | ○ | ○ |

## HVAC & LIGHTING

| | OK | NOT OK |
|---|---|---|
| Store temperature comfortable | ○ | ○ |
| AC units running normally | ○ | ○ |

Filters checked ☐ OK ☐ Replace

Sales floor lighting all working ☐ OK ☐ Not OK

## COMPACTOR, BALER & BACK OF HOUSE

| | OK | NOT OK |
|---|---|---|
| Compactor operating | ○ | ○ |
| Baler strapping and tying | ○ | ○ |
| Pallet jack wheels and pumps | ○ | ○ |
| Loading dock equipment | ○ | ○ |

## CHECKOUT EQUIPMENT

| | OK | NOT OK |
|---|---|---|
| POS terminals and scanners working | ○ | ○ |
| Card payment terminals | ○ | ○ |

Self-checkout machines ☐ OK ☐ Not OK ☐ N/A

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Conveyor belts moving smoothly ☐ OK ☐ Not OK

## SERVICE REQUESTS

Equipment needing service

Checked by (signature)

**Notes**

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