Construction Tool Inventory Checklist

Daily Operations

DATE	CHECKED BY	SITE / PROJECT
____ / ____ / _____		

POWER TOOLS

Circular saws _____ units

Angle grinders _____ units

Hammer drills / rotary hammers _____ units

Impact drivers / wrenches _____ units

Reciprocating saws _____ units

Concrete vibrators _____ units

Power tool condition ☐ All OK ☐ Some Damaged

PAT / electrical testing current ☐ Yes ☐ Overdue

Damaged / missing tools _____

HAND TOOLS

	STOCKED	LOW	MISSING		STOCKED	LOW	MISSING
Hammers and mallets	○	○	○	Tape measures	○	○	○
Screwdriver sets	○	○	○	Trowels and floats	○	○	○
Spanner / wrench sets	○	○	○	Shovels and picks	○	○	○
Spirit levels	○	○	○	Bolt cutters	○	○	○

LIFTING & ACCESS EQUIPMENT

Chain hoists / come-alongs _____ units

Ratchet straps and slings _____ units

Extension ladders _____ units

Step ladders _____ units

All inspection tags current ☐ Yes ☐ Overdue

Damaged items removed ☐ Yes ☐ No ☐ None Found

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SAFETY EQUIPMENT

	SUFFICIENT	LOW
Hard hats available	○	○
Safety glasses / goggles	○	○
Hearing protection	○	○
Gloves (work + cut-resistant)	○	○
High-visibility vests	○	○
Harnesses and lanyards	○	○

First aid kits stocked ☐ OK ☐ Low

Fire extinguishers present and tagged ☐ OK ☐ Issue

CONSUMABLES

	STOCKED	LOW	OUT
Cutting discs	○	○	○
Drill bits	○	○	○
Saw blades	○	○	○
Sandpaper and abrasives	○	○	○
Fixings (screws, nails, bolts)	○	○	○
Cable ties and tape	○	○	○

SUMMARY

Total discrepancies found _____

Missing or damaged items detail

Reorder required _____

Checked by (signature) _____

Notes

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