# Amusement Park Game Area Daily Checklist

Daily Operations

| DATE | AREA / ZONE | OPENED BY |
|---|---|---|
| ____ / ____ / _____ | | |

## GAME FUNCTIONALITY

- [ ] All games powered on and tested

Number of games out of order _____

| | DONE | N/A |
|---|---|---|
| Out-of-order signs placed on broken games | ○ | ○ |
| Maintenance notified for broken games | ○ | ○ |

Arcade machines accepting tokens / cards ☐ All OK ☐ Issues ☐ N/A

Skill game difficulty set correctly ☐ Verified ☐ N/A

## PRIZES & DISPLAY

- [ ] Large feature prizes prominently displayed
- [ ] No damaged or soiled prizes on display
- [ ] Prize tiers clearly visible to guests

Prize shelves fully stocked ☐ Full ☐ Restocked ☐ Low — order

Prize redemption counter stocked ☐ Yes ☐ N/A

Ticket / point counters working ☐ Yes ☐ Issue ☐ N/A

## CLEANLINESS

- [ ] Game booth counters wiped
- [ ] Waste bins emptied and lined
- [ ] Floors swept and clean
- [ ] Seating and rest areas clean
- [ ] Arcade machine screens cleaned
- [ ] Lighting all working

## CASH & OPERATIONS

- [ ] Cash floats counted and correct

Token / card machines loaded ☐ Done ☐ N/A

POS / card readers working ☐ Yes ☐ Issue

Staff briefed on daily specials or promotions ☐ Yes ☐ N/A

## SAFETY

- [ ] No exposed wires or damaged cables
- [ ] Emergency exits clear and signed
- [ ] No loose or broken fixtures
- [ ] Fire extinguisher accessible

## SIGN-OFF

Issues reported _____

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**Notes**

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